

# **Regulations for participation in the 2<sup>nd</sup> International Conference "Modern Road Pavements - Recycling and Decarbonisation" MRP'25**

## **§ 1. General provisions**

1. The 2<sup>nd</sup> International Scientific and Technical Conference **"Modern Road Pavements – Recycling and Decarbonisation" MRP'25**, hereinafter referred to as the Conference, shall be held on **22-23 October 2025** in Warsaw, Poland.
2. The official website of the Conference can be found at: [mrp25.ibdim.edu.pl](http://mrp25.ibdim.edu.pl)
3. The Road and Bridge Research Institute with its registered office at ul. Instytutowa 1, 03-302 Warsaw is the Organizer of the Conference.
4. The following terms used in these Regulations shall have the following meaning:
  - Organizer: Road and Bridge Research Institute
  - Participant: a person who registers for the Conference by submitting the registration form available at the website <https://mrp25.syskonf.pl>
5. The Organizer reserves the right to make changes to the Conference agenda and the Regulations and undertakes to publish updated information at the website.
6. The provisions of these Regulations are an integral part of the Conference Participation Application and apply to all Participants.

## **§ 2. Regulations for participation in the Conference**

1. The conditions for participation in the Conference include:
  - Conference participation application by submitting the registration form available at the website <https://mrp25.syskonf.pl>
  - payment of the fee in the amount and by the date specified by the Organizer at the Conference website.
2. Registration for participation continues until 10 October 2025.
3. Registration requires personal data of the Participant, i.e. name, surname, e-mail address and additional information necessary for invoicing.
4. The Organizer shall not be responsible for providing incorrect or false data by the Participant during the registration for participation in the Conference.
5. Due to the limited number of seats, the reservation of participation in the Conference is determined on a first come first served basis.
6. Sending the registration application placed at the website <https://mrp25.syskonf.pl> signifies acceptance of the provisions of these Regulations, as well as compliance with legal regulations and any other arrangements made between the Participant and the Organizer.

### **§ 3. Application of the Participant submitting the paper**

1. Abstracts of papers should be submitted via the form, which can be found at: <https://mrp25.syskonf.pl/abstrakty>
2. The abstract should not exceed two pages of text (the form of separate paragraphs will make it easier for reviewers to grasp the concept of the speeches).
3. Submitted papers shall be reviewed, and authors shall be informed of their qualification for publication and delivery at the Conference by e-mail to the previously indicated address.
4. Reviewers appointed by the Scientific and Programme Committee shall select papers in a two-stage procedure: the first qualification on the basis of abstracts, the second one - on the basis of the full text.
5. Papers for oral presentation at the Conference shall be selected out of the published papers.
6. The Organizer reserves that the theses and views delivered by the Participants are the views of the Participant delivering them and the Organizer shall not be responsible for their form or content.
7. Participants may not make statements or views that incite hatred or discrimination against any person based on race, culture, ethnicity, religion, belief or gender. In addition, it is unacceptable to promote ideology and symbolism associated with totalitarian regimes.

### **§ 4. Change of participant**

1. Another employee of the company may participate in the Conference instead of the registered person.
2. The Organizer should be informed in writing about the change of the name of the person who will participate in the Conference, no later than by 20 October 2025.

### **§ 5. Fees**

1. Information on the amount of fees for participation in the Conference is posted at the Conference website.
2. The fee for participation in the Conference should be paid to the account indicated by the Organizer.
3. Failure to pay the participation fee by the date specified by the Organizer at the Conference website entitles the Organizer to cancel the application for participation, without incurring any liability for damages on this account.

4. The Organizer shall issue a VAT invoice as confirmation of payments made and according to the details provided by the Participant.
5. The costs of participation in the Conference, possible stay and travel are paid by the Participant on their own.

#### **§ 6. Resignation from participation in the Conference**

1. A Participant may cancel their participation in the Conference.
2. Cancellation of the Participant's participation in the Conference should be made in writing and sent by e-mail to: [mrp25@ibdim.edu.pl](mailto:mrp25@ibdim.edu.pl).
3. In case of cancellation of participation by 22 September 2025, participation costs shall be reimbursed in full. After this date, the cost of participation shall not be reimbursed, and the conference materials shall be sent by mail.
4. The Participant's absence at the Conference and failure to make payment is not equivalent to cancellation of participation in the Conference.
5. Failure to make payment is not equivalent to cancellation of participation.
6. In case of the Participant's resignation from participation in the Conference, the Organizer shall immediately, however no later than within 14 days from the date of receipt of the resignation, reimburse the registration fee to the bank account indicated by the Participant.

#### **§ 7. Consent to use of image**

1. The Conference organizer reserves the right to take photos and/or record video during the Conference.
2. If the Participant does not wish their image to be recorded in photographic or video form, they are obliged to provide the Organizer with a written statement to that effect, with the following wording: I do not consent to video recording or photographing myself, up to three days before the Conference. If the Participant does not provide such a statement, they are deemed to have consented to the taking of photographs and/or video recording of them.
3. By giving your consent to the use of your image, you agree that photos and/or video recordings made during the Conference may be placed by the Organizer at the following websites:
  - [mrp25.ibdim.edu.pl](http://mrp25.ibdim.edu.pl),
  - [www.facebook.com/ibdim/](http://www.facebook.com/ibdim/),
  - [www.linkedin.com/company/ibdim](http://www.linkedin.com/company/ibdim),
  - [www.youtube.com/@instytutbadawczydrogimostow](http://www.youtube.com/@instytutbadawczydrogimostow).
4. Online participation in the Conference shall not involve the use of the Participant's image.

5. The Organizer does not consent to recording, by any audiovisual means, whether in the form of audio, video or other methods of recording on media in digital form, and to disseminate the contents and course of the Conference in any form by the Participant, either in whole or in parts.

### **§ 8. Complaints**

1. Any complaints of Conference Participants against the Organizer should be submitted in writing by registered mail with acknowledgement of receipt to the Organizer's registered office address or by e-mail to: [mrp25@ibdim.edu.pl](mailto:mrp25@ibdim.edu.pl)
2. Complaints of Conference Participants may be submitted no later than 3 days after the end of the Conference.
3. After the lapse of the deadline specified above, no complaints shall be considered.

### **§ 9. Personal data**

1. The Organizer is the controller of the Participants' personal data.
2. The Participant's personal data contained in the application form for participation in the Conference gathered by the Organizer are processed in order to conduct the Conference in accordance with the provisions of the Regulations.
3. Participant's personal data shall not be transferred to other data controllers without their knowledge and consent.
4. The Conference Participant shall have the right to inspect, correct and request the deletion of their personal data, and may withdraw consent to its processing at any time.
5. The Organizer shall take all appropriate security measures in accordance with the law, as well as generally accepted principles to protect the confidentiality of information.

### **§ 10. Final provisions**

1. The Organizer reserves the right to use the e-mail address provided during registration to notify Participants of changes to the Conference agenda, Regulations and for promotional purposes, provided that the Participant has agreed to this.
2. Contact with the Organizer is possible via e-mail at: [promotion@ibdim.edu.pl](mailto:promotion@ibdim.edu.pl)
3. Participants shall bear full financial liability for any damage they cause to the premises where any activities related to the Conference are conducted.
4. The Participant acknowledges that in the event that the Organizer determines that the Participant violates the provisions of the Conference Regulations, the Organizer shall be entitled to deny the Participant the right to participate in the Conference and require the Participant to leave the Conference venue or the premises of the facility where the

Conference is held.

5. During the Conference, the Participant is obliged to comply with any rules of order of the Organizer.
6. Any disputes that may arise from participation in the Conference shall be resolved by the court having jurisdiction over the Organizer's registered office.